



North Carolina Society of Enrolled Agents

New and Small Business

Practice Management Workshop

October 27-29, 2017

3 day workshop

Embassy Suites Greensboro-Airport, Greensboro, NC

Register today - Space is Limited.

Seating is limited to no more than 20 participants.

THIS IS NOT A CE EVENT

Requirements:

1. Must be owner or part owner of your tax practice
2. Must be a member in good standing of NCSEA
3. Must be an Enrolled Agent

This Tax Practice Management Workshop is a new NCSEA specialty workshop designed for business owners or part owners in a tax practice. Although there are some requirements which are noted above, there are no other criteria to meet. Whether you have a large or a small practice, we want to share ideas on how to build and strengthen your practice. We all want to work smarter, not harder.

Lisa Eyrolles is moderating the workshop. Once registered, you will be mailed a questionnaire about your business. We will share your questionnaire and any pertinent documents about your business that helps your practice run better with the other participants in a roundtable discussion at the workshop. This format has been used very successfully by the Florida Society of Enrolled Agents for several years now. These questionnaires need to be returned by **September 15th**.

Sessions planned will have valuable information such as: growing your practice, how to market your practice, time management, safeguarding taxpayer information, how to handle unhappy customers, what you need to know when purchasing a practice, succession planning, engagement letters, social media and so much more. Email Lisa Eyrolles at lisa@elitetaxandfinancial.com with any suggestions of topics you would like to see at the next Tax Practice Management Workshop.

This workshop is for 3 days. The registration fee is \$199 per person. Continuing Educations Credit is NOT Available.

Click here for registration: [Registration for Practice Management Workshop](#)

Cost of seminar includes dinner on Friday and lunch on Saturday. Snacks and drinks will be provided each day.

NCSEA MEMBER: \$199

Networking with fellow EAs - no additional charge!

Space is limited! Register online today at www.ncseaonline.com!

North Carolina Society of Enrolled Agents

2017 New and Small Business Practice Management Workshop

When: Classes begin Friday, October 27 at noon & end Sunday, October 29 at noon

Where: Embassy Suites Hotel - Greensboro Airport, 204 Centreport Drive, Greensboro, NC 27409

Accommodations – Embassy Suites Hotel – Greensboro Airport:

Nightly Room Rate: **\$128.00 per standard suite per night** - Special rate applies to overnight stays on 10/27 & 10/28. This favorable rate is available until October 10th or until our block of rooms is filled, whichever occurs first. **Book your room early!!**

Reservations: Call 1-800-Embassy or (336) 668-4535 and mention **NCSEA**. To **book online**, go to <http://www.embassysuites.com> and use **promotional code NSE**.

Directions: <http://www.embassysuitesgreensboro.com>, then click on “maps and directions.”

All overnight guests of the Embassy Suites – Greensboro Airport Hotel are entitled to a complimentary cooked-to-order breakfast daily and a nightly evening reception.

Name: _____ EA ___ CPA ___ JD ___ Other _____

Address: _____ City _____ State _____ Zip _____

Telephone Number: _____ Email: _____

REGISTER EARLY - SEATING IS LIMITED

Total Cost

NCSEA Member # attending _____ x **\$199.00** _____

Check – Send a check payable to “NCSEA” with your registration form to the address below.

Credit card - Complete the information below and fax registration form to 828-464-8300.

VISA _____ MasterCard _____ Discover _____ American Express _____

Card #: _____

Card Security #: _____ Expiration: __ / __ _____

Name as it appears on card: _____

Signature: _____

Please fax or mail your payment and registration form to:

North Carolina Society of Enrolled Agents
P O Box 937
Conover, NC 28613
Fax: 828-464-8300
administrator@ncseaonline.org

Register & pay online at www.ncseaonline.com
you must **log in to register and pay online.**

Refund Policy: For a full refund, all cancellations must be sent to the above address marked c/o Candace Cansler, NCSEA Administrator or emailed to administrator@ncseaonline.org Cancellations must be received in writing prior to October 1, 2017.